

<b>Supply of Office Stationery to Head Office Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/628/2015
3	Tender Description	Supply of Office Stationery to Head Office
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No:25473. Express Tribune, Daily Express, Daily Ibrat (12/10/2015)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical & Financial Bid Opening Date & Time	28/10/2015 at 1145 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Eligibility/Technical Criteria	Total Bid Offered	Ranking in terms of Cost	Comparison with Estimated Cost (Rs.3,200,000/-)	Reasons for acceptance / rejection	Remarks
0	1	2	4	5	6	7	8
1.	M/s. M.R Enterprises	Qualified	Rs.3,156,383.76/-	Lowest	Rs.43.617/- below the estimated cost	Accepted – Only Qualified Bidder	Rule 48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. M.R Enterprises stands as only Qualified Bidder for Supply of Office Stationery to Sindh Bank Limited Head Office.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)

The image shows three handwritten signatures in black ink, each written over a horizontal line. The signatures are slanted and appear to be the names of the Head of Administration, Chief Financial Officer, and Chief Manager, IDBL.

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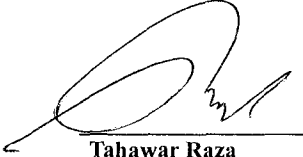
The image shows three handwritten signatures in black ink, each written over a horizontal line. The signatures are cursive and appear to be the names of the individuals listed in the text to the left: Lt. Col (R). Shahzad Begg, Mr. Saeed Jamal, and Mr. Syed Muhammad Aqeel.

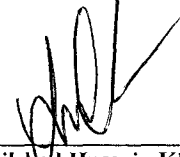
Serial No: 01  
 Bidder MR ENTERPRISE

o.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 25 branches are mandatory) in relevant field	40		5 Banks and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "A"
		20		3 Banks and above		
2	Years in Business in relevant field <u>2002</u>	30		5 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		15		3 years and above		
3	Average Yearly Turn Over in Last 3 Years	30		6 Million and above	Audit Report / Tax Return	Annexure "C"
		15		4 Million and above		
		5		3 Million and above		
<b>Total Marks</b>		<b>100</b>		<b>Qualified / Disqualified</b>		

**Members Signatures- Evaluation Committee**

  
 Farhan A Siddiqui  
 Administration Division

  
 Tahawar Raza  
 Operations Division

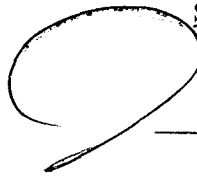
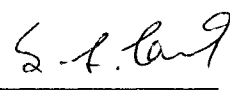
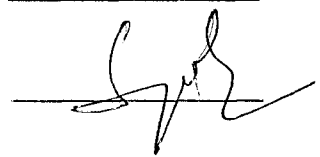
  
 Dilshod Hussain Khan  
 Finance Division

**Members - Procurement Committee**

1 HEAD OF ADMIN

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

**Signature**  
  
  


**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)**

TYPE OF PROCUREMENT  ADMIN / IT / CONSULTANT / MEDIA  
TENDER NAME Supply of office Stationary  
TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE  
OPENING DATE 22/10/2015  
OPENING TIME 11:45 AM

ATTENDANCE (MEMBER PC)  
Head of Administration  
Chief Financial Officer  
Chief Manager IDBL, Karachi

ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
	<u>1) MR Enterprises</u>	

TOTAL BIDS ACCEPTED FOR EVALUATION 01

TOTAL BIDS REJECTED

REMARKS


**PROCUREMENT COMMITTEE SIGNATURE**  
Head of Administration: [Signature]  
Chief Finance Officer: [Signature]  
Chief Manager, IDBL: [Signature]

# M.R. Enterprises

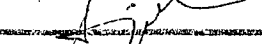
Deals In All Kinds Of Paper, Stationery

S.S.T.NO. 12-00-4817-172-82

SIGNATURE MEMBERS PC-ADMINI

Head - Fin Div. 

Head - Admin Div. 

Member-IDBL. 

## M/S SINDH BANK LIMITED

SUB: QUOTATION FOR TABLE STATIONERY

Date: 

S.NO	ITEM	DETAIL	QTY		RATES	TOTAL
1	BALL PEN (BLACK/BLUE/RED/GREEN)	CLIPPER OR EQUIVALENT	50.00	PKT	51.48	2574.00
2	POINTER (BLACK/BLUE/RED/GREEN)	DOLLAR OR EQUIVALENT	10.00	PKT	110.92	1109.20
3	GEL PEN (BLACK/BLUE/RED/GREEN)	SIGNO OR EQUIVALENT	8.00	PKT	434.07	3472.56
4	HIGHLIGHTER (YELLOW/PINK/ORG/GREEN)	DOLLAR OR EQUIVALENT	5.00	PKT	257.40	1287.00
5	DOCK CLIP 15MM	CRYSTAL OR EQUIVALENT	10.00	PKT	18.72	187.20
6	DOCK CLIP 25MM	CRYSTAL OR EQUIVALENT	5.00	PKT	28.08	140.40
7	DOCK CLIP 32MM	CRYSTAL OR EQUIVALENT	5.00	PKT	39.78	198.90
8	DOCK CLIP 41MM	CRYSTAL OR EQUIVALENT	5.00	PKT	64.35	321.75
9	DOCK CLIP 51MM	CRYSTAL OR EQUIVALENT	10.00	PKT	98.28	982.80
10	GUM STICK SMALL	UHU OR EQUIVALENT	5.00	PKT	40.95	204.75
11	GUM STICK MEDIUM	UHU OR EQUIVALENT	5.00	PKT	117.00	585.00
12	JEM CLIP 30MM	CRYSTAL OR EQUIVALENT	5.00	PKT	15.80	79.00
13	JEM CLIP 36M	CRYSTAL OR EQUIVALENT	5.00	PKT	21.65	108.25
14	PUNCH MACHINE	OPAL OR EQUIVALENT	10.00	PCS	139.23	1392.30
15	PUNCH MACHINE H/D	OPAL OR EQUIVALENT	8.00	PCS	1550.25	12402.00
16	STAPLER MACHINE 24/6	OPAL OR EQUIVALENT	25.00	PCS	99.45	2486.25
17	STAPLER MACHINE H/D STD-3000	OPAL OR EQUIVALENT	5.00	PCS	1193.40	5967.00
18	REGISTER 200 PAGES	PAPER QUALITY OF 70GM	10.00	PCS	102.96	1029.60
19	REGISTER 400 PAGES	PAPER QUALITY OF 70GM	10.00	PCS	149.76	1497.60
20	STAPLER MACHINE SMALL	OPAL OR EQUIVALENT	20.00	PCS	63.18	1263.60
21	STAPLER PIN # 20	DOLLAR OR EQUIVALENT	5.00	PKT	11.70	58.50
22	STAPLER PIN # 24/6	DOLLAR OR EQUIVALENT	50.00	PKT	17.53	876.50
23	HEAVY DUTY STAPLER PIN # 23/15	DOLLAR OR WHASHIN	10.00	PKT	64.35	643.50
24	HEAVY DUTY STAPLER PIN # 23/17	DOLLAR OR WHASHIN	10.00	PKT	74.88	748.80
25	HEAVY DUTY STAPLER PIN # 23/13	DOLLAR OR WHASHIN	10.00	PKT	51.48	514.80
26	HEAVY DUTY STAPLER PIN # 23/10	DOLLAR OR WHASHIN	10.00	PKT	45.63	456.30
27	HEAVY DUTY STAPLER PIN # 23/8	DOLLAR OR WHASHIN	10.00	PKT	45.63	456.30
28	PAPER RIM A4 70 GRAM	AA OR EQUIVALENT	200.00	RIM	368.55	73710.00
29	PAPER RIM LEGAL WHITE 70 GRAM	AA OR EQUIVALENT	50.00	RIM	444.60	22230.00
30	PAPER RIM LEGAL GREEN 70 GRAM	AA OR EQUIVALENT	50.00	PKT	105.30	5265.00
31	SCOTCH TAPE 1"	3M OR EQUIVALENT	30.00	PCS	15.21	456.30
32	SCOTCH TAPE 1/2"	3M OR EQUIVALENT	25.00	PCS	9.36	234.00
33	PACKING TAPE JUMBO 3"	GOLD STAR OR EQUIVALENT	30.00	PPC	91.26	2737.80
34	PAPER TAPE 1"	GOLD STAR OR EQUIVALENT	10.00	PCS	14.63	146.30
35	BROWN TAPE 3"	GOLD STAR OR EQUIVALENT	50.00	PCS	35.69	1784.50
36	BLANKO FLUID (BRUSH)	PELIKAN OR EQUIVALENT	10.00	PCS	63.18	631.80
37	BLANKO FLUID (PEN)	PELIKAN OR EQUIVALENT	10.00	PCS	81.90	819.00
38	PLASTIC FOLDER A4 GOOD QUALITY	SAMPLE AVAIABLE IN ADMIN	72.00	PCS	9.24	665.28
	PLASTIC FOLDER COLOR LEGAL	SAMPLE AVAIABLE IN ADMIN	72.00	PCS	14.04	1010.88
	BOX FILE	KORONA/EURO OR EVQ	200.00	PCS	62.01	12402.00
	PER CUTTER	SD OR EQUIVALENT	10.00	PCS	25.51	255.10
	OR SMALL	GOLDEN HORSE	10.00	PCS	29.25	292.50
	PAD SMALL	SOLO OR EQUIVALENT	50.00	PCS	12.75	637.50
	D LARGE	SOLO OR EQUIVALENT	50.00	PCS	24.57	1228.50
	D	BATA	10.00	PKT	140.40	1404.00

Cont Page

# M.R. Enterprises

Deals In All Kinds Of Paper, Stationery

G.S.T.NO. 12-00-4817-172-82

SIGNATURE MEMBERS PC-ADMINI

Head - Fin Div. *S. I. Khan*

Head - Admin Div. *S. I. Khan*

Member-IDBL. *S. I. Khan*

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41	PAPER CUTTER	SD OR EQUIVALENT	10.00	PCS	25.51	255.10
42	SCISSOR SMALL	GOLDEN HORSE	10.00	PCS	29.25	292.50
43	ROUGH PAD SMALL	SOLO OR EQUIVALENT	50.00	PCS	12.75	637.50
44	ROUGH PAD LARGE	SOLO OR EQUIVALENT	50.00	PCS	24.57	1228.50
45	RUBBER BAND	BATA	10.00	PKT	140.40	1404.00

Cont Page

# M.R. Enterprises

Head - Fin Div. *S. A. Khan*Head - Admin Div. *P. J. Khan*Member-IDBL. *P. J. Khan*

Deals In All Kinds Of Paper, Stationery

NO. 12-00-4817-172-82

Date: \_\_\_\_\_

46	COLOUR SEPRATOR PLASTIC	HUA JIC OR EQU	72.00	PCS	51.48	3706.56
47	SEPRATOR CARD	FOCAL OR EQU	100.00	PCS	84.24	8424.00
48	SEPRATOR 1 TO 10	YIJIAN OR EQU	100.00	PCS	18.72	1872.00
49	SHARPENER	PANAMA OR EQUIVALENT	50.00	PCS	3.51	175.50
50	PLASTIC COLOUR FLAG	PRONTI OR EQUIVALENT	50.00	PCS	37.44	1872.00
51	COMMON PIN	CHINA OR EQUIVALENT	10.00	PKT	16.38	163.80
52	COMPUTER FILE	A4 SIZE	50.00	PCS	17.43	745.00
53	STICKY NOTES 2X3	STICK ON OR EQU	50.00	PCS	18.60	930.00
54	STICKY NOTES 3X3	STICK ON OR EQU	50.00	PCS	25.56	1278.00
55	SITCKY NOTES 3X5	STICK ON OR EQU	50.00	PCS	39.78	1989.00
56	PEN HOLDER	GOLDEN HORSE OR EQU	5.00	PCS	122.85	614.25
57	SPIRAL BINDING RING 10MM	IBCCO OR EQUIVALENT	100.00	PCS	3.39	339.00
58	SPIRAL BINDING RING 12MM	IBCCO OR EQUIVALENT	100.00	PCS	5.27	527.00
59	SPIRAL BINDING RING 14MM	IBCCO OR EQUIVALENT	100.00	PCS	5.73	573.00
60	SPIRAL BINDING RING 16MM	IBCCO OR EQUIVALENT	100.00	PCS	6.90	690.00
61	SPIRAL BINDING CARD	IBCCO OR EQUIVALENT	100.00	PCS	3.51	351.00
62	SPIRAL BINDING PLASTIC SHEET	IBCCO OR EQUIVALENT	100.00	PCS	4.68	468.00
63	CALENDER REFILL	LOCAL OR EQUIVALENT	5.00	PCS	40.37	201.85
64	WHITE ENVELOPE SMALL	PAPER QUALITY OF 70GM	100.00	PCS	0.88	88.00
65	BROWN ENVELOPE SMALL	PAPER QUALITY OF 70GM	100.00	PCS	0.64	64.00
66	STEEL ENVELOPE OPENER	SAMPLE AVAIABLE IN ADMIN	10.00	PCS	105.30	1053.00
67	WHITE ENVELOPE A4	PAPER QUALITY OF 70GM	100.00	PCS	2.63	263.00
68	WHITE ENVELOPE LEGAL	PAPER QUALITY OF 70GM	100.00	PCS	3.51	351.00
69	WHITER ENVELOPE A3	PAPER QUALITY OF 70GM	100.00	PCS	5.85	585.00
70	BROWN ENVELOPE A4	PAPER QUALITY OF 70GM	100.00	PCS	1.78	178.00
71	BROWN ENVELOPE LEGAL	PAPER QUALITY OF 70GM	100.00	PCS	2.11	211.00
72	BROWN ENVELOPE A3	PAPER QUALITY OF 70GM	100.00	PCS	3.51	351.00
73	DOCK CLIP 36MM	CRYSTAL OR EQUIVALENT	50.00	PKT	21.65	1082.50
74	JEM CLIP 75MM	CRYSTAL OR EQUIVALENT	10.00	PKT	152.10	1521.00
75	HEAVY DUTY STAPLER PIN # 23/24	DOLLAR OR WHASHIN	10.00	PKT	88.92	889.20
76	HEAVY DUTY STAPLER PIN # 23/20	DOLLAR OR WHASHIN	10.00	PKT	84.24	842.40
77	BOARD MARKER	DOLLAR OR EQUIVALENT	30.00	PCS	30.42	912.60
78	PERMANENT MARKER	DOLLAR OR EQUIVALENT	30.00	PCS	22.82	684.60
79	EXECUTIVE BOX FILE	KORONA/BOSTON OR EQU	50.00	PCS	127.53	6376.50
80	ERASER	PELIKAN OR EQUIVALENT	50.00	PCS	11.11	555.50
81	RING FILE FIBER A4/F/5 MPM BRAND	ABBA OR EQUIVALENT	100.00	PCS	46.80	4680.00
82	RING FILE FIBER A3/F/5 MPM BRAND	ABBA OR EQUIVALENT	50.00	PCS	46.80	2340.00
83	MASSAGE SLIP	4X4 INCHES	50.00	PCS	12.87	643.50
84	EXECUTIVE PENCIL	FABER CASTLE OR EQU	50.00	PCS	11.11	555.50
85	PENCIL	GOLDFISH OR EQU	100.00	PCS	5.38	538.00
86	PIN REMOVER	OPAL/PELIKAN OR EQU	30.00	PCS	30.42	912.60
87	STAMP PAD	DOLLAR OR EQUIVALENT	10.00	PCS	29.13	291.30
88	STAMP PAD INK	DOLLAR OR EQUIVALENT	10.00	PCS	19.89	198.90
89	STEEL SCALE LARGE	CHINA OR EQUIVALENT	20.00	PCS	19.89	397.80
90	COLOUR FUL FLAGE PAPER	PRONTI OR EQUIVALENT	50.00	PCS	43.29	2164.50
91	STICKY NOTES 3X4	STICK ON OR EQU	50.00	PCS	36.86	1843.00
92	THUMB PIN WITH PLASTIC HEAD	STERLING OR EQUIVALENT	10.00	PKT	19.89	198.90
93	PLASTIC PAPER TRAY	DESIGNER OR EQUIVALENT	10.00	PCS	222.30	2223.00
94	WATER DUMPER (PLASTIC)	SAMPLE AVAIABLE IN ADMIN	20.00	PCS	39.78	795.60
95	REGISTER 200 PAGES	HBO OR EQUIVALENT	10.00	PCS	91.26	912.60
96	CALCULATOR	CASID MJ-120 OR EQU	10.00	PCS	222.30	2223.00

# M.R. Enterprises

Deals In All Kinds Of Paper, Stationery

G.S.T.NO. 12-00-4817-172-82

N.T.NO 1433823-8

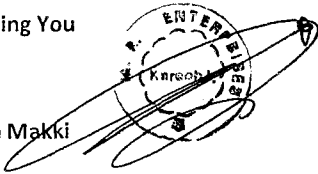
Page 3

7	SIGNATURE PEN/GEL	EYE MICRO OR EQU	10.00	PKT	841.23	8412.30
	RUBBER BAND BOX PENGUIN BRAND	PENGUIN BRAND	20.00	PKT	25.74	514.80
99	RUBBER BAND 200 GM UNIVERSAL BRAND	200GM UNIVERSAL	5.00	PKT	140.40	702.00
100	SIGNATURE PEN VISION ELITE 0.8	VISION ELITE 0.8 OR EQU	5.00	PKT	976.95	4884.75
101	TRANSPARENCY SHEET (100 SHEETS)	LOCAL OR EQUIVALENT	5.00	PKT	520.65	2603.25
102	H/D STAPLER PIN REMOVER OPAL SR-300	OPAL SR-300 OR EQU	10.00	PCS	269.10	2691.00
103	SPIRAL NOTE BOOK ALBA DELI BRAND	ALBA DELI BRAND	10.00	PCS	126.36	1263.60
104	TABLE SHARPENER CHINA DELI BRAND	DELI BRAND OR EQU	20.00	PCS	286.65	5733.00
105	SCOTCH TAPE DISPENSER NATIONAL/LUCKY	NATIONAL/LUCKY OR EQU	10.00	PCS	69.03	690.30
106	ATTENDANCE REGISTER SAME BRAND	HB OR EQUIVALENT	5.00	PCS	74.88	374.40
107	RE-RING MEHFOOZ	MEHFOOZ OR EQU	10.00	BOX	16.32	163.20
108	CORRECTION PEN UNI BRAND	UNI BRAND OR EQU	20.00	PCS	81.90	1638.00
109	CARBON PAPER BLUE KCR 100 SHEETS	KCR 100 SHEETS	10.00	PKT	222.30	2223.00
110	COUNTER PEN	KEEN OR EQUIVALENT	20.00	PCS	23.28	465.60
111	POSTED FLAG	JB OR EQUIVALENT	50.00	PCS	37.44	1872.00
<b>Total Amount</b>						<b>263031.98</b>
<b>Grand Total x 12 Month</b>						<b>3156383.76</b>

Amount of Bid Security = 157,820/-

Thanking You

Rehan Makki



**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]





# ZUBI & CO

All Kind Of Papers ,Board, Stationery And Computer Accessories

12, new swaminarian building  
sharah e liaqat karachi

phone no; +92 3 2624074

Cell no; +92 321 2435371

Date : November- 2015

## M/S SINDH BANK LTD

### SUB: QUOTATION

S.NO	DESCRIPTION	RATES	UNIT
1	BALL PEN (BLACK/BLUE/RED/GREEN)	50 x 45.00	2250 PKT
2	POINTER (BLACK/BLUE/RED/GREEN)	10 x 95.00	950 PKT
3	GEL PEN (BLACK/BLUE/RED/GREEN)	8 x 375.00	3000 PKT
4	HIGHLIGHTER (YELLOW/PINK/ORG/GREEN)	5 x 225.00	1125 PKT
5	DOCK CLIP 15MM	10 x 17.00	170 PKT
6	DOCK CLIP 25MM	5 x 25.00	125 PKT
7	DOCK CLIP 32MM	5 x 35.00	175 PKT
8	DOCK CLIP 41MM	3 x 58.00	210 PKT
9	DOCK CLIP 51MM	10 x 88.00	880 PKT
10	GUM STICK SMALL	5 x 38.00	190 PCS
11	GUM STICK MEDIUM	5 x 102.00	510 PCS
12	JEM CLIP 30MM	2 x 14.00	28 PKT
13	JEM CLIP 36M	2 x 19.00	38 PKT
14	PUNCH MACHINE	10 x 122.00	1220 PCS
15	PUNCH MACHINE H/D	8 x 1330.00	10640 PCS
16	STAPLER MACHINE 24/6	25 x 88.00	2200 PCS
17	STAPLER MACHINE H/D STD-3000	5 x 1025.00	5125 PCS
18	REGISTER 200 PAGES	10 x 90.00	900 PCS
19	REGISTER 400 PAGES	10 x 130.00	1300 PCS
20	STAPLER MACHINE SMALL	20 x 56.00	1120 PCS
21	STAPLER PIN # 20	5 x 11.00	55 PKT
22	STAPLER PIN # 24/6	50 x 15.50	775 PKT
23	HEAVY DUTY STAPLER PIN # 23/15	10 x 57.00	570 PKT
24	HEAVY DUTY STAPLER PIN # 23/17	10 x 66.00	660 PKT
25	HEAVY DUTY STAPLER PIN # 23/13	10 x 45.00	450 PKT
26	HEAVY DUTY STAPLER PIN # 23/10	10 x 42.00	420 PKT
27	HEAVY DUTY STAPLER PIN # 23/8	10 x 40.00	400 PKT
28	PAPER RIM A4 70 GRAM	200 x 320.00	64000 PKT
29	PAPER RIM LEGAL WHITE 70 GRAM	50 x 385.00	19250 PKT
30	PAPER RIM LEGAL GREEN 70 GRAM	10 x 95.00	950 PKT
31	SCOTCH TAPE I'	30 x 15.00	450 PCS
32	SCOTCH TAPE 1/2"	20 x 9.00	180 PCS



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33	PACKING TAPE JUMBO 3"	30	80.00	2400	PCS
34	PAPER TAPE 1"	10	13.00	130	PCS
35	BROWN TAPE 3"	50	31.00	1550	PCS
36	BLANKO FLUID (BRUSH)	10	56.00	560	PCS
37	BLANKO FLUID (PEN)	10	72.00	720	PCS
38	PLASTIC FOLDER A4 GOOD QUALITY	72	8.00	576	PCS
39	PLASTIC FOLDER COLOR LEGAL	72	13.00	936	PCS
40	BOX FILE	200	54.00	10800	PCS
41	PAPER CUTTER	10	22.00	220	PCS
42	SCISSOR SMALL	10	26.00	260	PCS
43	ROUGH PAD SMALL	10	11.00	550	PCS
44	ROUGH PAD LARGE	10	22.00	1100	PCS
45	RUBBER BAND	10	122.00	1220	PKT
46	COLOUR SEPRATOR PLASTIC	72	46.00	3312	PCS
47	SEPRATOR CARD	100	75.00	7500	PKT
48	SEPRATOR 1 TO 10	100	17.00	1700	SET
49	SHARPENER	50	5.00	250	PCS
50	PLASTIC COLOUR FLAG	50	35.00	1750	PKT
51	COMMON PIN	10	15.00	150	PKT
52	COMPUTER FILE	50	15.50	775	PCS
53	STICKY NOTES 2X3	50	16.50	825	PKT
54	STICKY NOTES 3X3	50	22.50	1125	PKT
55	SITCKY NOTES 3X5	50	36.00	1800	PKT
56	PEN HOLDER	5	107.00	535	PCS
57	SPIRAL BINDING RING 10MM	100	3.00	300	PCS
58	SPIRAL BINDING RING 12MM	100	5.00	500	PCS
59	SPIRAL BINDING RING 14MM	100	5.50	550	PCS
60	SPIRAL BINDING RING 16MM	100	6.00	600	PCS
61	SPIRAL BINDING CARD	100	3.50	350	PCS
62	SPIRAL BINDING PLASTIC SHEET	100	5.00	500	PCS
63	CALENDER REFILL	5	35.00	175	PCS
64	WHITE ENVELOPE SMALL	100	1.10	110	PCS
65	BROWN ENVELOPE SMALL	100	0.70	70	PCS
66	STEEL ENVELOPE OPENER	10	92.00	920	PCS
67	WHITE ENVELOPE A4	100	2.35	235	PCS
68	WHITE ENVELOPE LEGAL	100	3.50	350	PCS
69	WHITER ENVELOPE A3	100	5.50	550	PCS
70	BROWN ENVELOPE A4	100	1.60	160	PCS
71	BROWN ENVELOPE LEGAL	100	1.90	190	PCS
72	BROWN ENVELOPE A3	100	3.50	350	PCS
73	DOCK CLIP 36MM	50	19.00	950	PKT



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74	JEM CLIP 75MM	10	135.00	1350	PKT
75	HEAVY DUTY STAPLER PIN # 23/24	10	78.00	780	PCS
76	HEAVY DUTY STAPLER PIN # 23/20	10	75.00	750	PCS
77	BOARD MARKER	30	28.00	840	PCS
78	PERMANENT MARKER	30	21.00	630	PCS
79	EXECUTIVE BOX FILE	5	115.00	575	PCS
80	ERASER	5	10.00	50	PCS
81	RING FILE FIBER A4/F/S MPM BRAND	10	45.00	450	PCS
82	RING FILE FIBER A3/F/S MPM BRAND	5	48.00	240	PCS
83	MESSAGE SLIP	5	12.50	625	PKT
84	EXECUTIVE PENCIL	5	10.00	50	PCS
85	PENCIL	100	5.00	500	PCS
86	PIN REMOVER	50	28.00	840	PCS
87	STAMP PAD	10	26.00	260	PCS
88	STAMP PAD INK	10	19.00	190	PCS
89	STEEL SCALE LARGE	20	20.00	400	PCS
90	COLOUR FUL FLAGE PAPER	5	40.00	200	PKT
91	STICKY NOTES 3X4	10	33.00	165	PKT
92	THUMB PIN WITH PLASTIC HEAD	10	19.00	190	PKT
93	PLASTIC PAPER TRAY	20	210.00	2100	PCS
94	WATER DUMPER (PLASTIC)	20	35.00	700	PCS
95	REGISTER 200 PAGES	3	80.00	240	PCS
96	CALCULATOR	10	205.00	2050	PCS
97	SIGNATURE PEN/GEL	10	725.00	7250	PKT
98	RUBBER BAND BOX PENGUIN BRAND	20	24.00	480	PKT
99	RUBBER BAND 200 GM UNIVERSAL BRAND	5	135.00	675	PKT
100	SIGNATURE PEN VISION ELITE 0.8	5	850.00	4250	PKT
101	TRANSPARENCY SHEET (100 SHEETS)	5	450.00	2250	PKT
102	H/D STAPLER PIN REMOVER OPAL SR-300	10	235.00	2350	PCS
103	SPIRAL NOTE BOOK ALBA DELI BRAND	10	109.00	1090	PCS
104	TABLE SHARPENER CHINA DELI BRAND	20	250.00	5000	PCS
105	SCOTCH TAPE DISPENSER NATIONAL/LUCKY	10	65.00	650	PCS
106	ATTENDANCE REGISTER SAME BRAND	5	68.00	340	PCS
107	RE-RING MEHFOOZ	10	15.00	150	PKT
108	CORRECTION PEN UNI BRAND	10	75.00	750	PCS
109	CARBON PAPER BLUE KCR 100 SHEETS	10	195.00	1950	PKT
110	COUNTER PEN	10	21.00	420	PCS
111	POSTED FLAG	5	35.00	175	PKT

Note: 17% Gst will be charge Extra

Thanks & Regards

Rizwan



604710

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



Dated: 04/12/2015

TENDER No: SNDB/ADMIN/TD/\_\_\_/2014

**Supply of Office Stationery Tender;**  
**Certificate in Compliance of rule 48 of SPPRA**

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Last tender Unit Price.	Unit Market Price	Current tender Price
01		Rs. 3,262,250/-	Rs.3,156,383/

**Member Procurement Committee**

*S. Sani*

Head of Finance Division

*[Signature]*

Head of Admin Division

*[Signature]*

Member of IDBL

**ANNEXURE "J"**

**INSPECTION/ASSESSMENT PERFORMA**

Firm Name: M/S. M.R ENTERPRISES  
Date & Time of Inspection: 25/11/15 at 1500 Hrs

**SAMPLE – STATIONERY ITEMS INSEPCION REPORT**

S. No.	Item	Detail	Quality		Remarks
			Standard	Sub-Standard	
1	Ball Pen (Black/Blue/Red/Green)	Dollar or equivalent	✓		
2	Pointer (Black/Blue/Red/Green)	Dollar or equivalent	✓		
3	Gel Pen (Black/Blue/Red/Green)	Signo or equivalent	✓		
4	Highlighter (Yellow/Pink/Orange/Green)	Dollar or equivalent	✓		
5	Dock Clip 15mm	Crystal or equivalent	✓		
6	Dock Clip 25mm	Crystal or equivalent	✓		
7	Dock Clip 32mm	Crystal or equivalent	✓		
8	Dock Clip 41mm	Crystal or equivalent	✓		
9	Dock Clip 51mm	Crystal or equivalent	✓		
10	Gum Stick Small	UHU or equivalent	✓		
11	Gum Stick Medium	UHU or equivalent	✓		
12	Jem Clip 30 mm	Crystal or equivalent	✓		
13	Jem Clip 36 mm	Crystal or equivalent	✓		
14	Punch Machine No. 60	Opal or equivalent	✓		
15	Punch Machine H/D	Opal or equivalent	✓		
16	Stapler Machine 24/6	Opal or equivalent	✓		
17	Stapler Machine H/D STD-3000	Opal or equivalent	✓		
18	Register 200 Pages	HBO or Equivalent Paper quality of 70 gram	✓		
19	Register 400 Pages	HBO or Equivalent Paper quality of 70 gram	✓		
20	Stapler Machine Small	Max/Opal or equivalent	✓		
21	Stapler Pin # 20	Fuji/Dollar or equivalent	✓		
22	Stapler Pin # 24/6	Fuji/Dollar or equivalent	✓		

*Mr. [Signature]*

S. No.	Item	Detail	Quality		Remarks
			Standard	Sub-Standard	
23	Heavy Duty Stapler Pin # 23/15	Fuji/Dollar or equivalent	✓		
24	Heavy Duty Stapler Pin # 23/17	Fuji/Dollar or equivalent	✓		
25	Heavy Duty Stapler Pin # 23/13	Fuji/Dollar or equivalent	✓		
26	Heavy Duty Stapler Pin # 23/10	Fuji/Dollar or equivalent	✓		
27	Heavy Duty Stapler Pin # 23/8	Fuji/Dollar or equivalent	✓		
28	Paper RIM A4, 70 gram	AA or equivalent	✓		
29	Paper RIM Legal White, 70gram	AA or equivalent	✓		
30	Paper RIM Legal Green, 70gram	AA or equivalent	✓		
31	Scotch Tape 1"	3M or Equivalent	✓		
32	Scotch Tape ½"	3M or Equivalent	✓		
33	Packing Tape Jumbo 3"	Gold Star or equivalent	✓		
34	Paper Tape 1"	Gold Star or equivalent	✓		
35	Brown Tape 3"	Gold Star or equivalent	✓		
36	Blanko Flude (Brush)	Pelikan or equivalent	✓		
37	Blanko Flude (Pen)	Pelikan or equivalent	✓		
38	Transparent Plastic/L Folder (A4) of Good Quality	Data Office or Equivalent	✓		
39	Transparent Colourful Plastic/L Folder (Legal) Colourful - Colourful	Data Office or Equivalent	✓		
40	Box File	Korona/Euro or equivalent	✓		
41	Paper Cutter	SD or equivalent	✓		
42	Scissor Small	Golden Horse	✓		
43	Rough Pad Small	Solo or equivalent	✓		
44	Rough Pad Large	Solo or equivalent	✓		
45	Rubber Band	Bata or equivalent	✓		
46	Colourful Separator Plastic	Hua Jic or Equivalent	✓		
47	Separator Card	Focal, Multiline or Equivalent	✓		
48	Separator 1 to 10	Yijian or Equivalent	✓		

*[Handwritten Signature]*

S. No.	Item	Detail	Quality		Remarks
			Standard	Sub-Standard	
49	Sharpener	Panama or equivalent	✓		
50	Plastic Colourful Flag	Pronti or equivalent	✓		
51	Common Pin	China or equivalent	✓		
52	Computer File	Size A-4 (Square ine or equivalent)	✓		
53	Sticky Notes 2x3	Stick on or equivalent	✓		
54	Sticky Notes 3x3	Stick on or equivalent	✓		
55	Sticky Notes 3x5	Stick on or equivalent	✓		
56	Pen Holder	Golden Horse or equivalent	✓		
57	Spiral Binding Ring 10mm	IBCCO or Equivalent	✓		
58	Spiral Binding Ring 12mm	IBCCO or Equivalent	✓		
59	Spiral Binding Ring 14mm	IBCCO or Equivalent	✓		
60	Spiral Binding Ring 16mm	IBCCO or Equivalent	✓		
61	Spiral Binding Card	IBCCO or Equivalent	✓		
62	Spiral Binding Plastic Sheet	IBCCO or Equivalent	✓		
63	Calendar Refill	Local or Equivalent	✓		
64	White Envelope - Small	HB or Equivalent Paper quality of 70 gram	✓		
65	Brown Envelope -Small	HB or Equivalent Paper quality of 70 gram	✓		
66	Steel Envelope Opener	Local or Equivalent	✓		
67	White Envelope - A4	HB or Equivalent Paper quality of 70 gram	✓		
68	White Envelope - Legal	HB or Equivalent Paper quality of 70 gram	✓		
69	White Envelope - A3	HB or Equivalent Paper quality of 70 gram	✓		

*Recd*  
*[Signature]*

S. No.	Item	Detail	Quality		Remarks
			Standard	Sub-Standard	
70	Brown Envelope - A4	HB or Equivalent Paper quality of 70 gram	✓		
71	Brown Envelope - Legal	HB or Equivalent Paper quality of 70 gram	✓		
72	Brown Envelope - A3	HB or Equivalent Paper quality of 70 gram	✓		
73	Dock Clip 36mm	Crystal or equivalent	✓		
74	Jem Clip 75mm	Crystal or equivalent	✓		
75	Heavy Duty Stapler Pin # 23/24	Fuji, Dollar or Whashin or equivalent	✓		
76	Heavy Duty Stapler Pin # 23/20	Fuji, Dollar or Whashin or equivalent	✓		
77	Board Marker	Dollar or equivalent	✓		
78	Permanent Marker	Dollar or equivalent	✓		
79	Executive Box File	Korona/Boston or equivalent	✓		
80	Eraser	Pelikan or equivalent	✓		
81	Ring File Fiber A/4 F/S Mpm Brand	Abba or equivalent	✓		
82	Ring File Fiber A/3 F/S Mpm Brand	Abba or equivalent	✓		
83	Message Slip	Local or Equivalent 4 x 4 inches	✓		
84	Executive Pencil	Faber Castle or equivalent	✓		
85	Pencil	Goldfish or equivalent	✓		
86	Pin Remover	Opal/Pelikan or equivalent	✓		
87	Stamp Pad	Dollar or equivalent	✓		
88	Stamp Pad Ink	Dollar or equivalent	✓		
89	Steel Scale Large	China or equivalent	✓		
90	Colourful Flag Paper	(Pronoti or equivalent )	✓		

*[Handwritten Signature]*



S. No.	Item	Detail	Quality		Remarks
			Standard	Sub Standard	
91	Sticky Notes 3x4	Stick on or equivalent	✓		
92	Thumb Pin with plastic head	Sterling or equivalent	✓		
93	Plastic Paper Tray	Designer or equivalent	✓		
94	Water Dumper (Plastic)	Local or Equivalent	✓		
95	Register 200 Pages	HBO, Equint or Equivalent	✓		
96	Calculator	Citizen 710, Casio MJ-120 or equivalent	✓		
97	Signature Pen	Eye Micro or equivalent	✓		
98	Rubber Band Box Penguin Brand	Penguin Brand or Equivalent	✓		
99	Rubber Band 200 Gm universal Brand	Rubber Band 200 Gm universal Brand or equivalent	✓		
100	Signature Pen Vision EI-lite 0.8	Vision EI-lite 0.8 or equivalent	✓		
101	Transparency Sheet (Per Pkt 100 Sheets)	-Local or Equivalent	✓		
102	H/D Stapler Pin Remover Opal Sr-300	Opal Sr-300 or equivalent	✓		
103	Spiral Note Book Alba Deli Brand	Alba Deli Brand or equivalent	✓		
104	Table Sharpener China Deli Brand	Deli Brand or equivalent	✓		
105	Scotch Tape Dispenser Large National / Lucky	National / Lucky or equivalent	✓		
106	Attendance Register Same Brand	HB, Equint or Equivalent	✓		
107	O - Ring Stickers	Mehfooz or equivalent	✓		
108	Correction Pen Uni Brand	Uni Brand or equivalent	✓		
109	Carbon Paper Blue Kcr 100 Sheets	Kcr 100 Sheets or equivalent	✓		
110	Counter Pen	Keen or Equivalent-	✓		
111	Posted Flag	JB or Equivalent	✓		

Total Items presented for inspection: 111

*[Handwritten Signature]*

Items declared of standard quality: 111  
Items declared of sub-standard quality: 2

Result-Inspection Report: As per tender

Overall Report: Qualified / Disqualified

Names & Signatures- Procurement Committee:

1	<u>L.T. COL. SHAHZAD BEGG (H.A)</u> (Name)	<u>[Signature]</u> (Signature)
2	<u>MR. SYED M. AZEEL</u> (Name) CHIEF MANAGER (HQB)	<u>[Signature]</u> (Signature)
3	<u>MR. SADEED JAMAL</u> (Name) CFO	<u>[Signature]</u> (Signature)

[Signature]

ATTENDANCE SHEET  
BID OPENING -

FOR SELECTION OF Supply of Office Stationary  
Date: 28/10/2015

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	MR Enterprises	By Drop Box			

Signature – Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

*[Handwritten signatures and initials over the signature lines]*